January 19, 2016

Dear Teachers,

The Stanford Program on International and Cross-Cultural Education (SPICE) is offering a very exciting professional development opportunity for middle school teachers: a seminar series on teaching about East Asia. The seminar at Stanford University is designed to address the Common Core Standards and to offer a comprehensive overview of East Asian geography, history, and culture.

The postmark deadline for applications is February 5, 2016, and space is limited to 20 teachers from local schools. The seminar series will begin on February 12, 2016.

Each teacher who participates in and completes the seminar requirements will receive a $250 professional stipend and an excellent selection of books and extensive complimentary teaching materials about East Asia.

A complete application includes the 1) Application Form (completed by you) and 2) Applicant Reference Form (completed by your Department Chair or Principal). Please find these forms attached.

**Information about the Seminar:**
Seminar topics cover the Silk Road, ancient China, Chinese dynasties, feudal Japan, Japanese art, and the role of religion in East Asia. Extensive complimentary books, curriculum resources, and teaching materials will be distributed at each seminar. The seminar series includes (1) lectures by Stanford scholars, (2) curriculum presentations by the Stanford Program on International and Cross-Cultural Education (SPICE), and (3) curricular applications for the classroom.

The seminar is divided into four full-day Friday sessions totaling 30 hours from February through May 2016. An additional follow-up session will take place in Fall 2016; this will be an opportunity for teachers to share their experiences in integrating Asian studies into their curricula. Participants will be provided with textbooks and other instructional materials, which will be used during the seminar sessions and as resources for teachers in their classrooms. Participants are expected to complete assigned readings outside of the sessions in preparation for seminar discussions and activities.

We are unable to provide reimbursement for substitutes or for transportation costs to Stanford University. Parking permits for the scheduled seminar dates will be provided. **Space is limited to 20 local teachers.**

***Applications must be postmarked by February 5, 2016***
2016 Seminar Schedule
Full-day Friday sessions: 8:30 am–3:30 pm
February 12, March 11, April 15, and May 13 (breakfast and lunch are included)

Participant Responsibilities
• Participate in and prepare for each session of the 30–hour seminar on East Asian geography, culture, history, politics, and literature
• Complete reflections on ways to incorporate seminar content and materials into relevant courses
• Implement appropriate content and materials from the seminar into relevant courses and share acquired knowledge, skills, and materials with colleagues
• Participate in a follow-up session to share experiences in integrating Asian studies into curriculum
• Arrange travel to Stanford University and attend all sessions

Participant Benefits
• Quality lectures and curriculum demonstrations about East Asia from leading experts in the field
• $250 professional stipend (upon completion of all seminar requirements)
• Optional three credits from Stanford University Continuing Studies
• Free books and extensive complimentary curricula and other teaching materials

To apply, please submit the Application Form and Applicant Reference Form via post by February 5, 2016 to:

Jonas Edman
SPICE - Stanford University
616 Serra Street
Encina Hall, C333
Stanford, CA 94305-6055

Please contact Jonas Edman at 650.725.1480 or at jcedman@stanford.edu for more information or visit our web site at http://spice.stanford.edu.

Seminars are conducted by Stanford Program on International and Cross-Cultural Education (SPICE) in conjunction with the National Consortium for Teaching About Asia (NCTA), with support from the Freeman Foundation.
2016 EAST ASIA MIDDLE SCHOOL TEACHER SEMINAR
APPLICATION FORM

Postmark Deadline: February 5, 2016

Please submit this application form along with the Applicant Reference Form (completed, signed, and sealed by your Principal or Department Chair) to:
Jonas Edman, SPICE, 616 Serra Street, Encina Hall, Stanford, CA 94305-6055

Name: ________________________________________________________________

School Name and School District: __________________________________________

Name of Principal and Department Chair: _________________________________

School Mailing Address: __________________________________________________
                                           __________________________________
                                           __________________________________
                                           __________________________________

School Phone: __________________ Home: _________________________________

FAX: __________________________ E-mail: _________________________________

What grade level(s) do you currently teach? _________________________________

What courses do you currently teach? How many years have you taught those courses?

What topics or themes do you currently teach about Asia? _____________________________

Please explain specifically why you are interested in participating in this seminar (use back of paper if necessary)

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________
2016 EAST ASIA TEACHER SEMINAR
APPLICANT REFERENCE FORM

Name of Applicant: ______________________________________________________

The above named individual is applying for the 2016 SPICE Professional Development Seminar on East Asia. This form must be completed by the applicant’s supervisor or principal. Thank you for your cooperation. Postmark Deadline: February 5, 2016.

Information about the Seminar:
In an effort to infuse Asian studies into classrooms, the Stanford Program on International and Cross-Cultural Education (SPICE), in cooperation with the National Consortium for Teaching About Asia (NCTA), is offering a professional development opportunity at Stanford University. SPICE is a non-profit educational outreach program of the Freeman Spogli Institute for International Studies (FSI) at Stanford University. SPICE supports efforts to internationalize elementary and secondary school curricula by linking the research and teaching of FSI to the schools. The NCTA is an initiative to encourage and facilitate teaching and learning about Asia in classrooms around the country.

The East Asia seminar includes four full-day Friday seminars (30 total hours) of (1) lectures by Stanford scholars, (2) curriculum presentations by SPICE, and (3) curricular applications for the classroom: February 12, March 11, April 15, and May 13. Participating teachers are also required to attend a follow-up session in Fall 2016 to share their experiences in integrating Asian studies into their curricula. All participants will receive complimentary resources, curricula materials, and a $250 professional stipend upon successful completion of the seminars.

Instructions:
Rate the applicant in the following areas:

<table>
<thead>
<tr>
<th>Area</th>
<th>High</th>
<th>Average</th>
<th>Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of reliability</td>
<td>5</td>
<td>4</td>
<td>3</td>
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<tr>
<td>Level of enthusiasm for teaching about Asia</td>
<td>5</td>
<td>4</td>
<td>3</td>
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<tr>
<td>Level of sensitivity to cross-cultural issues</td>
<td>5</td>
<td>4</td>
<td>3</td>
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<td>Leadership abilities or potential</td>
<td>5</td>
<td>4</td>
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<td>Ability to work effectively with a team</td>
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<td>Willingness to share ideas with colleagues</td>
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<td>4</td>
<td>3</td>
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<td>Creativity in incorporating new ideas and materials</td>
<td>5</td>
<td>4</td>
<td>3</td>
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</tbody>
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Additional comments (use back of paper if necessary):

Department Chair or Supervisor’s name
________________________________________

School and District
________________________________________

Title and Department
________________________________________

Email address
________________________________________

Signature
________________________________________

Date
________________________________________

Please complete this form and return it to the applicant in a sealed envelope bearing your signature across the seal.